

01-13-26 Regular Monthly Meeting Minutes-City of Challis

By: Jessica Ely-City Clerk

5:30 pm Called to Order by: Mayor Sugden

Roll Call

Present: Vice President Maydole, Cade Peterson, Mayor Sugden, JaNean Bradshaw, Terrill Swain

Approved December Expenditures

Approved Minutes: 11/12/2025, 12/09/2025, 12/15/2025

Dismissal of Retired Council Member: Councilor Dawn Maydole was formally dismissed.

Oath of Office: The Oath of Office was administered in the following order: Mayor Sugden for a new four-year term, followed by a group Oath of Office for Councilor Terrill Swain for a two-year term, and Councilors Kaylee Morrison and JaNean Bradshaw for four-year terms.

Consent Agenda: The agenda was amended to include Ordinance No. 523, FY 2026 Annual Appropriation Ordinance.

Public Comment: Kayla Johns addressed the Council with an inquiry regarding the legality of placing mobile homes in Centerra Park. Councilor Peterson thanked Ms. Johns for her inquiry and clarified that the homes are manufactured homes and that Centerra Park is not part of the Southern Addition. Ms. Johns was advised that, should she wish to pursue the matter further, she may identify and present any specific ordinance provisions alleged to be in violation for Council consideration at a future meeting.

Reports: *USFS*-John Rumble reported potential hiring of 1039-temp workers for summer recreation (1039 workers are only able to work 1,039 hrs. in a season). The wildland fire module is fully staffed. Noted temporary Road closure order for Big Hill Gulch Road is being worked toward a permanent seasonal closure for the safety of winter recreation. *CCSO*-Sherriff Maydole reported a change to the Department Status Report: the patrol position has now been filled. If the Marine Deputy position is filled in-house, then there will be one open patrol position to fill again. Councilor Peterson inquired if the Sheriff had come to a conclusion on the ICE287 program, to which the Sheriff expressed he had not come to any decision yet as to whether this was fitting for Custer County. (Refer to <https://www.ice.gov/287g> for more information on the ICE-287(g) program.)

Petitions, Applications, Appeals & Communications:

A. Library Director- Lindsay Russell announced a new Library Board Chair as Jeanice Boddy and new Library Board Member as Amber Kay Nielsen.

B. Kent Atkin (J-U-B)- presented the final Master Plan Update (MPU) for Council consideration and authorization to submit to the FAA for draft review. The MPU identifies approximately \$9.3

million in potential improvements over a 20-year planning horizon, consisting of two initial five-year periods followed by ten years. These figures reflect anticipated federal funding availability and do not constitute a requirement to expend funds. FAA entitlement funding was reviewed, including that fuel tax revenues are collected and distributed through state and federal programs, with funds allocated to the City for eligible airport-related transportation improvements in accordance with ITD Aeronautics Division guidelines and restricted to the Airport Fund. Following deliberation, the *Council unanimously approved submission* of the layout plan to the FAA and authorized a letter to the Idaho Division of Aeronautics requesting an additional 2.5% grant match (\$10,266.00), reducing the City's required match from 5% to 2.5%, making the state funding help with 7.5% of the 90/10 split.

C. Colter Hollingshead (Keller)- presented an engineering design agreement. A \$24,000 Community Development Block Grant was awarded for engineering services with no local match required. The agreement covers pre-design, surveying, design, bidding, and construction administration. The environmental review is underway; design completion is anticipated in spring 2025, with construction planned for summer 2025. *Council unanimously approved the agreement.*

D. Jason Evens- Parcel Zoning Request from Centerra Gold. Sought clarification on one parcel, which is split between two residential zones; original annexation documents designate Residential Zone B, with no record of rezoning. Councilor Peterson identified broader zoning map deficiencies, including parcels split between zones and undefined districts (e.g., "Residential Park A" shown on the map but not in code), making enforcement impracticable. Council discussed zoning change procedures, including public notice and hearing requirements. Roberta Burnett stated a preference for Residential B zoning over commercial for her business and suggested separating the RV park as commercial while retaining the mobile home park as residential. *Final decision: Comprehensive zoning map review process to begin, including all problematic parcels and the Centerra request.*

E. Liaison Assignments- Kaylee Morrison assigned to the library; remaining counselors will maintain their current liaison assignments.

Ordinances, Resolutions & Agreements:

A. Water Source Protection Ordinance #523- Annual Appropriation for Fiscal Year 2025-2026 has a total appropriation of \$1,718,092.00. *Council unanimously approved.*

C. Ordinance 7-4C-8: RESPONSIBILITY RATES AND CHARGES REVIEW- Council issued the current ordinance by Mayor Sugden and reported the current list of legal operations being taken with citizens in the community who are delinquent on their utility bills.

Public Hearing: Propose Budget Amendment

-Opened with the reading of "Ordinance 523-1 Annual Appropriation Ordinance Amendment 2025-2026".

Library Fund Increase: \$25,111.77, comprised of Grants (\$14,257.64), Donations (\$7,147.13), E-rate Grant (\$207.00), and Cash Forward (\$3,500.00), for a new total of \$131,241.77.

General Fund Increase: Parks Department Grant of \$228,515.00, bringing the new total to \$303,803.00.

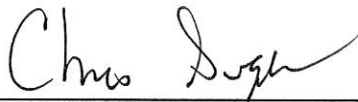
-No Public Comment given by citizens

-Hearing closed

Council Deliberation: Councilor Bradshaw expressed concern about the library zeroing out accounts annually and supported budgeting savings for future major expenses; Councilor Morrison noted the library director's intent to maintain a savings account and reported \$3,500 allocated for supplies and capital improvements. *Council unanimously approved* keeping the \$3,500 in the library operating budget, with Councilor Morrison to discuss a savings approach with the library board at a future date.

Council Meeting Schedule Changes: Council approved adding a second monthly meeting, to be held on the second and last Tuesday of each month at 5:30 p.m. in City Hall Chambers, with the option to cancel the last meeting if no action items are needed, and set January 27 as the first second-meeting date.

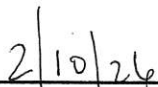
Adjourned at 7:10 pm



Mayor Sugden



City Clerk-Jessica Ely



Date of Approval